

Spero Academy Finance Committee Minutes

Meeting Date:

10/15/2019 5:15pm

Attendees:

Chipp Windham
Karen Marshall
Kelly Tiedemann
Diane Pangal

Absent:

Jim Lawrence
Jenny Abbs - BerganKDV

Discussion/Action Items:

- 1. Spero September 2019 Financial Report** - The Committee Reviewed the September Financial Report. Total Revenues of \$2,120,416 were 94% of YTD Approved Budget. Total Expenditures of \$1,891,169 were 83% of YTD Approved Budget through 3 months of the Fiscal year. A few areas of Expenditures appear to have exceeded the annual budget. This will be investigated to determine to what extent this may be due to the allocation of these costs between the State and Federal Special Education budgets.
- 2. Use of Remaining Construction Project Contingency Funds** - A Draw Summary dated 10/10/19 totals \$68,865.26 in September invoices to be paid from Project funds. This includes \$30,887 due to Midwest Playground Contractors Inc. for Playscape sitework and \$37,978.26 in outstanding hard costs due to Rochon Corp. which include Sidewalk & Concrete work, Acoustical Sound Panels, Additional Parking Lot signage, and Window Replacement, less various Credits reflected. One of these credits (-\$9,587) relates to work done by Loucks related to site drainage re-work for which Loucks has taken responsibility. After this construction draw, the remaining project balance is \$39,001.77. The Facilities Committee has recommended using this for: \$9k to be used for additional security; \$13k for netting in gym; \$17k for equipment (including gas lines, etc...) to be installed in the kitchen.
- 3. Review of Proposed Revised Working Budget 2019-20** - The Committee reviewed two proposed revised budgets for the current fiscal year, but took no action. The first revised version increases the total student count from 140 to 145 while keeping a 92% ratio of Special Education Students. Total decreased revenue is projected as \$8,906,277 which compares to \$9,095,601 in the approved budget. Revised expenditures total \$8,794,904 compared to \$8,982,342 include decreases in overall

Staffing costs (including contracted services) as well as reductions in budgeted Utilities, Contracted Transportation, and smaller changes to various other expenditure categories. The revised version projects a \$60,655 Cost per Student, with a revised budgeted Surplus of \$111,373 for a 16.1% Fund Balance percentage. This compares to a budgeted surplus of \$113,259 and 15.2% Fund Balance percentage in the Approved Budget. The second proposed updated version was received during the meeting. The Committee recommended leaving the student count at 140 for the current fiscal year.

- 4. Finance Committee updates on progress of Strategic Workplan** - “Employee Compensation plan has been approved and implemented for Teachers and Administration”. Work is underway on the Compensation plan for OT, SLP and Music Therapist.
- 5. Other Items** - Chipp reported that there will be a Parking Tax (\$4,500-\$5,500 possible tax) - He believes it is a new City of Minneapolis new tax for companies and non-profit which provide off-street parking to employees.